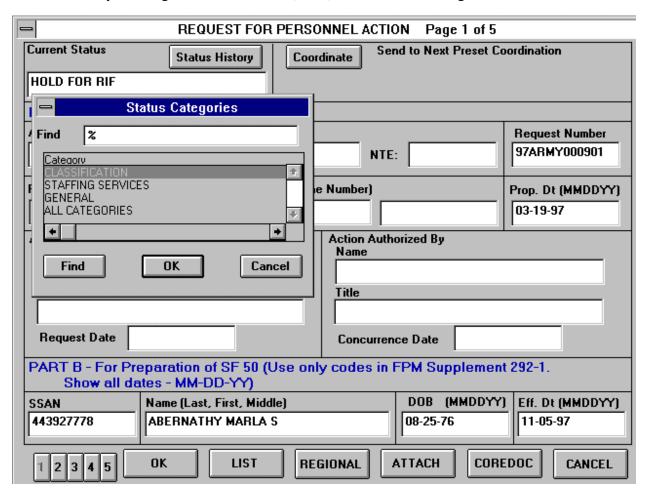
1. PRODUCTIVITY REQUIREMENTS FOR PERSACTION

Status Entry into all the SF52 Forms (including all Local Nationals Forms except Japan) have been modified as follows:

All the Statuses have been organized into Status Categories. When you press on 'LIST' for the Status, you will get a List of Values (LOV) for the Status Categories.



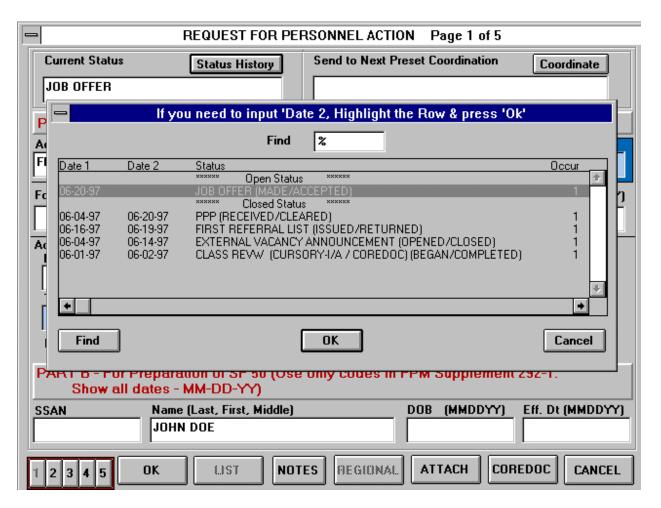
When you Select a Category, you will then get another LOV for statuses of that particular Category.

REQUEST FOR PERSONNEL ACTION Page 1 of 5						
Current Status	Status History Cod	ordinate Ser	nd to Next Preset Co	ordination		
HOLD FOR RIF						
	STATUS					
Find % Status Text	IN TO/FROM MANAGEMENT	NTE	:	Request Number 97ARMY000901		
CLASSIFICATION R REALIGNMENT POSITION AUDIT (CLASS DECISION	DESK/TELEPHONE)	e Number)		Prop. Dt (MMDDYY) 03-19-97		
Find	OK Cancel	Action Auth Name Title	orized By			
nequest Date		Concurren	ce Date			
PART B - For Preparation of SF 50 (Use only codes in FPM Supplement 292-1. Show all dates - MM-DD-YY)						
SSAN	Name (Last, First, Middle)		DOB (MMDDYY)			
443927778	ABERNATHY MARLA S		08-25-76	11-05-97		
1 2 3 4 5	OK LIST RI	GIONAL	ATTACH CORE	DOC CANCEL		

Some statuses have a Begin/End date, as the next example illustrates for 'ADVISORY DECISION TO/FROM MANAGEMENT'. Others just have a single date that applies to that particular status. When inputting a date, you will only be able to input a current or past date. No future dates are allowed. Also, your 'end' date must not be earlier than your 'begin' date.

REQUEST FOR PERSONNEL ACTION Page 1 of 5						
Current Status Status H	istory Coordinate	Send to Next Preset Co	pordination			
HOLD FOR RIF						
PART A - Requesting Office						
Actions Requested			Request Number			
PROMOTION		NTE:	97ARMY000901			
For Additional Information Call (Name and Telephone Number) Prop. Dt (MMDDYY)						
	L ADVIGAD	V DECICION TOUEDO	03-19-97			
Action Requested By	— ADVISOR	ADVISORY DECISION TO/FROM MANAGEMENT				
Name	DATE: S	ENT	RETURNED			
	(MMDDYY)	6-16-97				
Title						
Request Date		OK (CANCEL			
PART B - For Preparation of SF 50 (Use only codes in FPM Supplement 292-1. Show all dates - MM-DD-YY)						
SSAN Name (Last, F	irst, Middle)	DOB (MMDDYY)	Eff. Dt (MMDDYY)			
443927778 ABERNATHY	MARLA S	08-25-76	11-05-97			
2 3 4 5 OK	LIST REGIONAL	ATTACH	EDOC CANCEL			

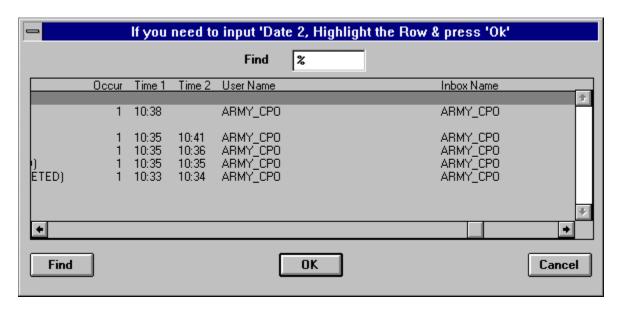
Another new feature is the 'Status History' button. When you press this button, you will be able to see all the statuses for that particular sf52. The Open Status will be listed first followed by the Closed Status.



If you highlight an open status, you will be able to input the Date 2 filed. There is no capability to change any information on the status once it has been input.



When pressing the Status history, you can see additional information when moving the horizontal scroll bar to the right. The information includes the time of day the first and second date were input, the User Name and the Inbox Name of who input the Status.



Additional Changes:

- 1. The previous functionality will also be available in the 'Coordination Tracking' screen.
- 2. Default status for new SF52 will be 'No Status'.
- 3. The SF52 form will inform user when they have input a duplicate <u>completed</u> Status (with begin/end date completed), but will allow user to continue but after displaying warning message.

2. RMO'S COORDINATION PROCESS (Germany LN)

Removed edit that requires RMO to initial action prior to coordination AE690 form. This applies only to German Local Nationals.

3. MULTIPLE REALIGNMENT PRINTING

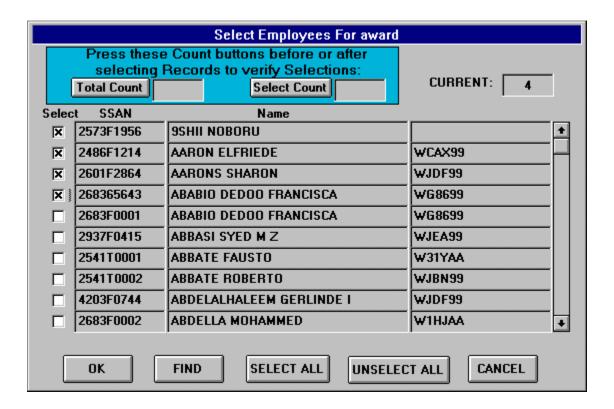
Corrected the procedure to properly print the To Organization Component on the Multiple Realignment actions.

4. OPM 1635 FLAG

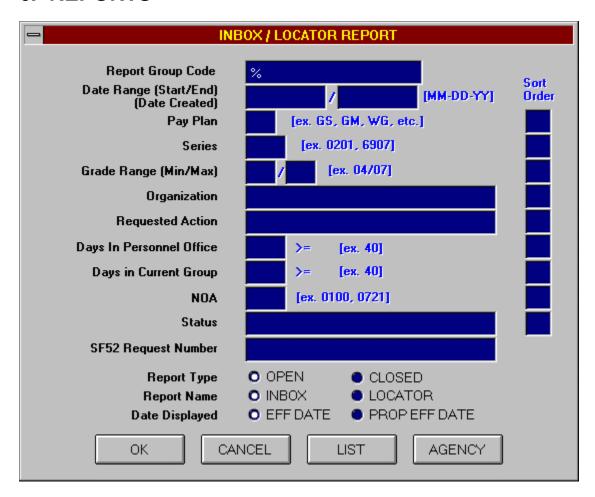
Corrected this area by adding the List of Values for this item.

5. PERFORMANCE AWARDS (MASS ACTIONS)

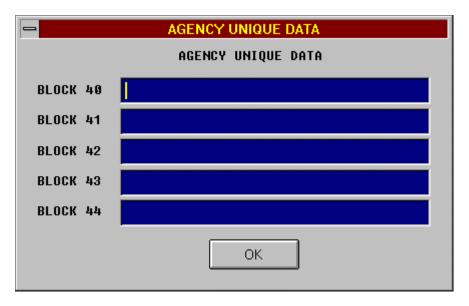
Corrected problem with mass performance awards. After selecting employees in the 'Select Employees for Award' screen, the main window was not being populated with these employees. This has now been corrected and the main screen is now populating properly. This error was only applicable to performance awards (mass).



6. REPORTS

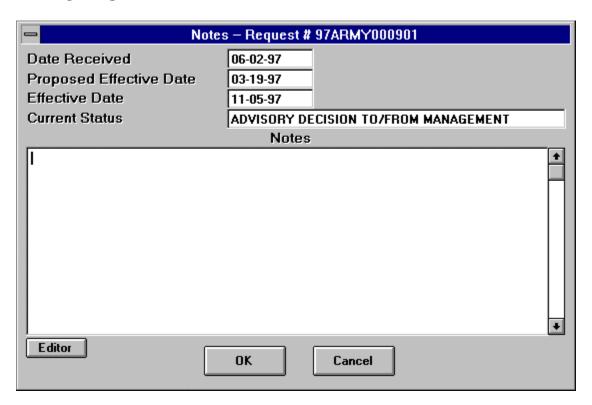


SF52 REQUEST NUMBER and DATE DISPLAYED are new fields to the INBOX/LOCATOR parameter screen. SF52 REQUEST NUMBER is wildcard (%) searchable. The DATE DISPLAYED determines if Effective Date or Proposed Effective Date displays on the report. SERIES, ORGANIZATION, REQUESTED ACTION, NOA, and STATUS are now wildcard (%) searchable. The list of values on REQUESTED ACTION and STATUS have been modified to only show items that exist. The AGENCY button calls the following screen:



These fields allow a user to input agency unique information to search for. All fields are wildcard searchable.

7. NOTES



This form has replaced the notes editor accessed by pressing the Notes button in the In Box. The fields located at the top of the form provide information in addition to the information that is displayed for each record in the In Box. Notes entered on this form only apply to the selected record in the In Box. Select the appropriate record in the In Box before pressing the Notes button.

Entering Notes

Notes can be edited/viewed directly on the screen above or by pressing the Editor button. When the Editor button is pressed, a larger window is used which is helpful when there are a lot of notes.

Saving Changes

All changes made to the notes will take effect once the OK button is pressed. No changes to the notes will take effect until this button is pressed. The form is exited after pressing this button.

Aborting Changes

Abort all changes made by pressing the Cancel button. This will not save the changes to the notes and will exit the form.